

ADJUDICATION TIMELINE CHECKLIST

Situation No 3

Where the Respondent provides a Payment Schedule for the full amount claimed but fails to pay the whole or any part of the scheduled amount by the due date.

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| 1) | Claimant serves Payment Claim | Date served / / |
| 2) | Respondent provides a Payment Schedule for the full amount claimed. | Date served / / |
| 3) | Business days between 1) & 2). (No more than 10 or earlier time if specified in the contract |B/days |
| 4) | Due Date for Payment Claim (as per contract or if not specified 10 business days after Payment Claim) | Date / / |
| 5) | Respondent fails to pay the whole or any part of the scheduled amount by the due date. | |
| 6) | Claimant applies for Adjudication under S17 (1) (a) (ii). (copy must be served on the Respondent) | Application date / / |
| 7) | Business days between 4) & 6) (No more than 20) |B/days |
| 8) | ANA refers Application to an Adjudicator | Date referred / / |
| 9) | Adjudicator accepts the Application (Within 4 days from 6) or Claimant may withdraw the Application and re-apply) | Date accepted / /
....B/days |
| 10) | Respondent lodges Adjudication Response
Within the later of 5 business days after receiving copy of Application, (Date / /) or;
Within 2 business days after receiving the Adjudicator's acceptance of the Application (Date / /) | Date lodged / / |
| 11) | Adjudicator must determine the Application within 10 business days from 9).
(or further time agreed between the parties) | Determination date / /
Further date / / |